



Executive Committee Officer Meeting Minutes

DATE: 4/10/2025

Location: Teams Online

10:30 am – 11:30 am

NC Executive Committee Member Attendance:

Elected Officers	Office	Present?
Doug Gaylord, MSOS, CHMM, SMS, RSO	President	Yes
Frieda E. Sanders, Ph.D., AOEE, MESH, IH-MESH	President Elect	Yes
Robin Barfield, SMP	Secretary	Yes
Jon Wallace, MBA, CSP	Treasurer	Yes
Ogaga Tebehaevu, MS, CIH, CSP	Advisory Board	Yes
Doug Gaylord, MSOS, CHMM, SMS, RSO	Advisory Board	Yes
Executive Committee Members	Office	
Jay Sprankle	Membership Chair	Yes
Jessica Frederick, SHRM-CP	Awards Chair	No
Jeff Meddin, CSP	EC Member at Large	Yes
Open Executive Committee Positions		
Government Affairs Chair	Website / Communications / Social Media Chair	
Guests	Representing	

*Note: A quorum is a majority (four) of the six elected officers or a majority (six) of the **eleven** executive committee members with at least two elected officers.*

Upcoming Events:

Wilmington Safety School, July 10 & 11

ASSP Region VI PDC, September 17-19, 2025, Myrtle Beach, SC

BEST Conference 2026



North Carolina Chapter American Society of Safety Professionals

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Executive Committee Meeting

Presiding: Doug Gaylord, President

Minutes: Robin Barfield, Secretary RB 4/10/2025

- Doug opened the meeting at 10:38am
 - A quorum was established with 6 officers present.

Minutes were reviewed; motion made by Robin to Approve. Seconded by Jon, motion carries forward as approved.

Items

- Roll Call and Welcome
- March meeting minutes, review and approval.
- Nominations Committee status, Open position: President Elect (any nominations)?
- March Speaker: Monty Edge, President, Active Threat Solutions. Active Situational Awareness (Virtual), 3 logged into speaker.
- April Speaker: Dr. Christie Barker-Cummings, Overdose Lifeline, Inc., Substance Abuse Disorder Help and Prevention (Virtual)
- April: Chapter Elections (Having e-Ballot sent out by National)
- May: Leadership Report (due May 31), and Financial Report (due May 31)
Treasurers Audit Scheduled.
- May Speaker: TrainPOINT (Virtual)
- June: COMT Report due June 30 and Officer Induction Ceremony. (Thursday, June 12, 2025, Brio Italian Grille, 4325 Glenwood Ave., Raleigh, NC. www.brioitalian.com).
This will take the place of our June daytime meeting.
- Professional Development Conference? The last PDC was 10/24/2019. Survey the Membership?
- NC Chapter 70th Anniversary Celebration – Save the Date Flyer!



New Business Updates:

- Treasurer's Report (Jon): Approval of April report, and Investment Info.
- Healthy balance Motion to approve by Jeff and seconded by Robin. Motion passes.
- Motion made by Jon to donate \$500 to Samaritans Purse for hurricane relief. second by Jeff, motion passes.

- Awards Chair (Jessica): no update.

- Website/Communications/Social Media (Doug/Frieda/Robin): no update.

- Government Affairs: No update

- Membership (Doug & Frieda):
 - Active & Grace:
 - 445 members as of 4/8/2025. 36 grace, 16 expired/retired, and 4 new members.
 - 445 members as of 3/10/2025.
 - 459 members as of 2/10/2025.

- Student Chapter:
 - ECU Student Chapter update – Money sent to Jon.
 - Methodist University update – Have not reached out since last meeting.

- Advisory Board (Ogaga & Doug): No updates.

- Sponsorship - Grainger

- COMT (Frieda/Doug): Current points: 8420. Needed for Platinum: 9,000+.

- Open Items/AOB (All):



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ASSP Professional Safety Journal award 1st place to the “From Hard Hats to Helmets: The History and Future of Head Protection” to Al Weaver III, Jessica Kemp, William Ojiambo and Anna Simmons (Tarheel Chapter).

3/18/2025 Region VI ROC via Teams – Motion made by NC Chapter President to sunset the ECU Student Section. Motion carried and was passed.

Slide of Chapter activities. Doug shared our chapter's recent activity that was presented at the ROC.

Professional Development:

- ❖ NC Occupational Safety and Health Education and Research Center's Spring Institute, Friday Center, Chapel Hill, NC, June 2-6, 2025
- ❖ Wilmington Safety School, July 10 & 11, 2025, Wilmington, NC
- ❖ ASSP Region VI PDC, September 17-19, 2025, Myrtle Beach, SC

Chapter Goals		
Several vacant positions to fill. President Elect Web/Social Media Chair	Member Spotlight	70 th Anniversary Celebration
Student Engagement Methodist University	Joint Technical Meeting Tarheel, Triad & AIHA	Contact w/non-attending members:+

- Meeting adjourned, 11:30 am. Jon motion to close, Frieda seconded, Motion passed.