



Executive Committee Officer Meeting Minutes

DATE: 9/12/2024
 Location: Teams Online
 10:30 am – 11:30 am

NC Executive Committee Member Attendance:

Elected Officers	Office	Present?
Doug Gaylord, SMS, CHMM, MS	President	Yes
Frieda E. Sanders, Ph.D., AOEE, MESH, IH-MESH	President Elect	Yes
Robin Barfield, SMS	Secretary	Yes
Jon Wallace, MBA, CSP	Treasurer	Yes
Ogaga Tebehaevu, MS, CIH, CSP	Advisory Board	Yes
Doug Gaylord, SMS, CHMM, MS	Advisory Board	Yes
Executive Committee Members	Office	
	Membership Chair	Open
Jessica Frederick, SHRM-CP	Awards Chair	Yes
	Student Chair / Student Relations	?
	Communications Chair	Open
Jeff Meddin, CSP	EC Member at Large	No
Open Executive Committee Positions		
Government Affairs Chair	Website / Communications / Social Media Chair	
Guests	Representing	

*Note: A quorum is a majority (four) of the six elected officers or a majority (six) of the **eleven** executive committee members with at least two elected officers.*



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Executive Committee Meeting

Presiding: Doug Gaylord, President

Minutes: Robin M. Barfield, Secretary

A quorum was established at 10:38am with five Elected Officers. Doug kicked off the meeting with a roll call and welcome.

The 2024-2025 Chapter budget was discussed as well and the student support for Region VI for the PDC donation of \$500.00. Jon Wallace made a motion to approve these items and Ogaga Tebehaevu, seconded that motion. This motion is passed by the EC.

The 2024-2025 Chamber of commerce bill was discussed, and Jon Wallace made a motion to move forward with this payment and Robin Barfield, seconded that motion. This motion was passed unanimously by the EC.

The PayPal account was discussed as well as the options to use a new system with Venmo. Robin Barfield made a motion to approve the action, and Jon Wallace seconded that motion. The motion passed unanimously by the EC.

The SPY nominations process was discussed. Doug Gaylord was nominated for the Chapter SPY award for this year by Ogaga Tebehaevu, Jessica Fredick seconded this motion. The motion passed unanimously by the EC.

Doug Gaylord discussed our upcoming 70th Anniversary Event and Holiday Gala for December 10th, 2024, at the NCSU University Club. Robin Barfield made a motion to approve this event as a meeting and Holiday celebration beginning at 5:30pm-8:30pm with the option for a personal guest to attend with members. Frieda Sanders seconded the motion. This passed the EC unanimously.

Future member spotlights: Albert Weaver III, Jessica Kemp and William Ojiambo

New Business

Treasure Report:

Jon Wallace provided updates for the July budget and explained our finances in detail. The July budget motion for acceptance was made by Frieda Sanders and seconded by Ogaga Tebehaevu. The motion passed unanimously by the EC.



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Jon Wallace provided updates for the August budget and explained our finances in detail. The August budget motion for acceptance was made by Robin Barfield and seconded by Doug Gaylord. The motion passed unanimously by the EC.

Awards Chair (Jessica): No updates

Website/Communications/social media (Doug/Freida/Robin): No updates

Government Affairs: No updates

Membership (Doug): National currently conducting website updates until 9/16/2024.

Active: New: Transferred: Grace: Expired:

- **Student Chapter (Dr. Dylan Hardison, ECU):** Update & Discussion

- (Latrice Rone, ASSP Member/Student Engagement Coordinator)
- Add a 2nd Student Chapter – Methodist University in Fayetteville, NC

<https://www.methodist.edu/academics/program/ehs/>

Our EC will continue to work with ECU. Robin Barfield will reach out to Methodist University in Fayetteville in October to set up a meet in greet with a future goal to stand up a student chapter there in 2025-2026.

COMT (Frieda/Doug): Doug reviewed our COMT points.

Open Items/AOB (All): Doug shared the following items in our agenda this month.

- Safety & Health Magazine [OSHA publishes proposed rule on indoor/outdoor heat | Safety+Health \(safetyandhealthmagazine.com\)](https://www.osha-slc.org/news/2024/08/08/OSHA-publishes-proposed-rule-on-indoor-outdoor-heat/)
- [Professional Safety : August 2024 \(walworth.com\)](https://www.walworth.com/resources/articles/professional-safety-august-2024)

Albert Weaver III, Jessica Kemp and William Ojiambo, NC Chapter members.

Highlight and place on Chapter Website and Linked In

- [FEMA National Disaster & Emergency Management University \(NDEMU\)](https://www.fema.gov/national-disaster-emergency-management-university)

Professional Development: Doug shared the flowing professional development with the Chapter.

- **Appalachian Safety Summit**, September 3-4, 2024, Boone, NC



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- **Region VI PDC**, September 18-20, 2024, Virginia Beach, VA
- **Carolina STAR Safety Conference**, September 18-20, 2024, Greensboro, NC
- **ASSP Leadership Conference** (Virtual) – Thursday, October 17, 2024
- **Western NC Safety & Health Conference**, November 2024, Asheville, NC
- **Safety & Health Council, Summit on Safety Leadership**, November 19-21, 2024, Charlotte, NC
- **BEST Conference, February 15, 2025, Raleigh, NC**
- **Eastern Carolina Safety & Health School, April 10-11, 2025**
- **Charlotte Safety & Health School**, April 2025
- **AIHA Connect Conference**, Kansas City, MO, May 19-21, 2025
- **Wilmington Regional Safety & Health School, July 2025, Wilmington, NC**
- **ASSP Safety 2025 PDC & Exposition**, July 22-24, 2025, Orlando, FL

We have several vacancies to fill in the chapter.

Chapter Goals		
Several vacant positions to fill. Web/Social Media Chair Membership Chair	Member Spotlight	70 th Anniversary Celebration
Student Engagement ECU Chapter	Joint Technical Meeting Tarheel, Triad & AIHA	Contact w/non-attending members:+

Respectfully submitted,

Robin M. Barfield

Secretary, North Carolina Chapter