Executive Committee Meeting Minutes

DATE: 08/13/2019
Location: Trali Irish Pub; 3107 Grace Park Dr, Morrisville, NC 27560
5:00 PM – 7:00 PM

Executive Committee Member Attendance: (underlined = elected officer, bold = present, italics = absent)

Kim Blatz, President
Jon Wallace, Delegate
Matt Machles, Secretary
Jay Sprankle, Treasurer
Arlene Edwards, Member
Chris Hinson, Delegate
Pat Ragan – Program Chair
John Cala – Membership Chair

Alicia Mitchell – Awards Chair
Ogaga Tebehaevu – Academic Recruiting Chair
Robert Carruth - Member
Joseph Hall - Member
Michael Behm - Student Section Advisor
Robin Barfield – Government Affairs
Bryce Lawlor – Social Media Chair
Open – Student Affairs

Executive Committee Meeting
Called to order at 5:49 PM
Quorum was established with 5 elected officers, with 7 total EC members present.

Standing Business

Minutes of Last Executive Committee Meeting:
July’s minutes were approved with minor change to Jon Wallace’s official title. Kim Blatz made a motion to accept the July EC Minutes. Jay Sprankle seconded. Motion carried.

Treasurer Update:
Prior to the meeting, Jay Sprankle sent a copy of the Treasurer’s report on the July budget to the EC members to review. It was decided in the July’ EC meeting that the student section request funding, as needed. Jay also reported that he has not received the Student Section quarterly finance report. Ogaga will follow-up. Jon Wallace made a motion to accept the July treasurers report. John Cala seconded. Motion carried.

We are also looking for sponsors. Chris Hinson will send out a request to his SafeGuard and 3M representatives, and Matt Machles will reach out to Fisher. Jon Wallace will put together a marketing paragraph requesting sponsor funds from various representatives. Ogaga has requested that this list be sent to him for review at ECU.
Executive Committee Member Update:
Jay motioned to elect Ogaga Tebehaevu, Pat Ragan, and Alicia Mitchell to the Executive Committee. Jon Wallace seconded. Motion carried.

Pat Ragan will remain as Program Chair through the October PDC. However, a new Program Chair must be named to manage monthly meeting logistics. Alicia motioned to keep Pat as the Program Chair. Kim Blatz seconded. Motion carried.

Jon Wallace, Nominations and Elections Committee Chair, announced that Pat Ragan has accepted the nomination for President-Elect. The nomination will be posted on the Chapter Website. [Chris Hinson posted it later the same day]. And an election will be held at the next Chapter meeting where there is a quorum.

CoRa Update:
The three goals have been met and Platinum Status has been achieved for the 2018-2019 Chapter year. We have verified that Horace Rozier will attend the October PDC as the liaison.

By-Laws and Delegate Discussion
Jon Wallace has been elected as a Delegate. As the most recent past President available, Jon is also automatically named, according to the bylaws, to chair the Nominations and Elections Committee. This committee is responsible for selecting two Delegates. There was some discussion to change the bylaws to remove the automatic appointment for this chairmanship. Alicia suggested we table this discussion until later in the year. We will also hold off on making changes to the By-Laws until next year.

Website Updates:
Chris Hinson has posted the updates regarding the PDC information and upcoming schedule. Send all newsletter topics to Bryce to complete and send to the Chapter.

Other Business
Kim Blatz will send the Governor’s Proclamation to the other Chapter Presidents. Pat and Ogaga will be attending this year’s Leadership Conference in October. Jay and Matt will complete the required officer training by the end of the month.

Kim moved to adjourn the EC meeting at 6:49 PM. Matt Machles seconded. Motion carried.
Respectfully submitted,

Matthew Lee Machles

Matthew Lee Machles, Secretary