Executive Committee Meeting Minutes

DATE: 3/14/2019
Location: NC State University
James B. Hunt Jr. Library 1070 Partners Way, Raleigh NC 27606
11:00 AM - 12:00 PM

Executive Committee Member Attendance: (underlined = elected officer, bold = present, italics = absent)

Jon Wallace, President
Kim Blatz, President-Elect
Amanda Davis, Secretary
Jay Sprankle, Treasurer
Arlene Edwards, Delegate
Chris Hinson, Delegate

Michael Behm – Student Section Advisor
John Cala – Membership Chair
Jarvis Gray – Government Affairs
Bryce Lawlor – Media Chair
Open – Student Affairs
Pat Ragan – Program Chair

Executive Committee Meeting
Called to order at 11:10 AM
Quorum was established with 4 elected officers, 9 total EC members present.

Standing Business

Minutes of Last Executive Committee Meeting:
Kim Blatz made a motion to accept the February meeting minutes. Jon Wallace seconded; motion carried.

Treasurer Update: Jay Sprankle had sent a copy of the Treasurer’s report to the EC members to review before the meeting. He reported that a new chip reader was purchased last month so that Kim Blatz could have one as back-up if Jay is not able to be at a meeting. He also reported that the Chapter continues to be under budget. Jon made a motion to accept the report. Chris Hinson seconded. Motion carried.

Jay presented a draft budget for the 2019-2020 Chapter year, created by duplicating the current one, asking the members of the EC to review and make suggestions for any changes before the next meeting so that the budget can be approved before the end of the current Chapter year.

Pat Ragan suggested that we consider potential expenses related to the proposed one-day Professional Development Conference that the Chapter is exploring for the next Chapter year. Kim suggested that a line item be included in the budget to cover unanticipated expenses. Chris encouraged the pursuit of sponsors for the event. Jarvis Gray said that he will explore possible venues that will be minimal or no cost.
Michael Behm introduced three students from East Carolina University who presented a proposal for the Chapter to provide financial support for the two students (Floyd O’Connell and Kong Meng Lee) who had submitted posters for the student section of the New Orleans National meeting of ASSP in June 2019. If they are selected, they hoped that Chapter would contribute $900 each (total $1800) to offset their travel and accommodation expenses to attend. Chris mentioned that when he went to the National meeting last year that there were a large number of students visible from other chapters, but that ECU was not present and he encouraged the Chapter to support this effort. Jay Sprankle made a motion to give the student section $1800 to cover the cost of the two students who submitted posters to attend the National meeting if the posters are selected. Jon seconded. Motion passes.

Chapter By-Laws: Jon advised the EC that the vote to accept the amendments to the ByLaws that had been discussed at previous meetings and posted prior to the last meeting would be voted on when the full meeting was underway.

March ROC: Jon and Kim will attend in Richmond, VA.

COMPT Report: Jon noted that the third newsletter was sent out March 4th, and the 4th Presidents’ address was published, keeping us on track for enough points to reach Platinum status again this year.

Website Update: Chris reported that he has added a new page to the Chapter website to advertise all positions in the Chapter leadership and the duties of each. Chris also suggested and made a motion for the Chapter to discontinue the MeetUp membership since it has not provided value in attracting new members, and to instead invest in other areas to reach new potential members. Jon seconded. Motion carried.

Membership Update: John Cala reported that there a currently 462 members.

Nomination Committee: Chris said he has potentially identified a candidate for Secretary. He also noted that Society has now approved the use of electronic voting as the initial means of voting if desired.

Government Affairs: Jarvis Gray reported that the NC DEQ Hazardous Waste Compliance workshops are available for registration. He also mentioned that the NC Department of Labor now has a podcast called “Inside Labor” that are posted every two weeks or so and accessed from their website by looking under publications. There are also webinars available on their website which can be taken for CEU’s.
Other Business

Jon announced that Jarvis has sent the request to the Governor’s office requesting the Proclamation announcing NAOSH Week.

Jon confirmed with Michael Behm that the next meeting will include the EC meeting from 3-4, and then the event will be turned over to Michael for the technical presentation by the guest speaker, and there will also be an additional technical presentation during the dinner. Chris mentioned that the Region 6 Regional Vice President Julian Mercer is expected to attend.

Jon moved to adjourn the EC meeting at 11:48 AM, seconded by Jay. Motion carried.

Jon advised the attendees at the general meeting standing motion for a vote on the ByLaws as posted and distributed. There were 28 votes to accept, no votes against. Motion passed.

Respectfully submitted,

Kim Blatz for

Amanda J. Davis

Amanda Jean Davis, Secretary