Meeting Minutes

Executive Committee Meeting

DATE: 06/21/2018
Location: Brasa Brazilian Steakhouse, 8551 Brier Creek Pkwy, Raleigh, NC
5:13 pm - 5:58 pm

Executive Committee Member Attendance: (underlined = elected officer, bold = present, italics = absent)

- Chris Hinson, President
- Kim Blatz, Secretary
- Jay Sprankle, Treasurer
- Tom Werner, Awards
- Bryce Lawlor, Website, Comms
- Ali Moseley, Membership
- Alicia Mitchell, Region VI RVP
- Arlene Edwards, Delegate
- Jon Wallace, President Elect
- Matt Wilcox, Region VI Area Director South
- Jarvis Gray, Programs
- Michael Behm, Student Faculty Advisor
- Amanda Davis, Delegate, Newsletter

Executive Committee Meeting
Called to order by Chris Hinson at 5:13 pm.
Quorum was established with 9 Executive Committee members, including 6 Elected Officers present.

Standing Business

Minutes of Last Executive Committee Meeting:
A motion to approve the minutes as corrected for the April 2018 meeting was made by Chris. Seconded by Jay. Motion carried.

Treasurer Update:
The Treasurer report for April and May were circulated by email by Jay prior to the meeting. Jay mentioned that there is a $2 service charge by the bank that he will explore when changing the access to the account from Chris to Jon. Chris made a motion to approve the financial reports for April and May. Arlene seconded. Motion carried.

Jay will order new officer name tags (reflecting the change from ASSE to ASSP) at the cost of $16 each for the members of the executive committee.

Kim/Jon/Bryce will schedule a dinner to complete the financial review of the records sometime in July/August.
Membership Update

- 456 Total Members
  - 1 New member, Shane Malone joined in May.

Communications Update

- 5th Chapter Newsletter – target date: June 27th
  - Members are asked to please provide material to Amanda & Bryce.

New Business

A discussion of whether to continue to sponsor the luncheon at the Statewide Safety Conference was held and the consensus was that since an entrance fee to the conference must be paid now in addition to the fee for the lunch by the attendees that this is no longer a preferred event. Expenses for travel to the event for the National President to speak are also part of the commitment. Our Chapter would prefer to have the NC chapters continue hosting a booth at the conference which gives good exposure over a two- and a half-day period. A final decision will be made by the NC chapters at the Region VI ROC in September.

A discussion was held regarding the Chapter By-laws in Googledocs that were not finalized. This will be priority for the agenda for the new Chapter year.

The MeetUp membership is up for auto-renewal on July 20th. Arlene made a motion to make a new account under the name of American Society of Safety Professionals beginning in the new Chapter Year. This will allow for a broadcast email to be sent to all MeetUp members and perhaps generate interest in safety professionals who have not yet joined ASSP. The cost is $89.94 per year. Jon seconded. Motion carried.

The Holly Springs Chamber of Commerce membership of $150 is due July 1st. This provides for weekly newsletters to reach a large audience advertising our technical presentations and provides significant points for chapter recognition at the national level. Jon made a motion to continue membership for another year. Kim seconded. Motion carried.

Awards Update

Alicia Mitchell presented the Safety Professional of the Year award to Chris Hinson, thanking him for his exceptional contributions to the Chapter over the past 18 months, and for leading the Chapter into Platinum status for the 2017-2018 chapter year.

Induction of Chapter Officers
Alicia Mitchell led the induction of the newly elected members of the Executive Committee in the following positions: President, Jon Wallace; Incoming President/Vice President, Kim Blatz; Secretary, Amanda Davis; Treasurer, Jay Sprankle; Delegate 1, Chris Hinson; Delegate 2, Arlene Edwards.

Motion to adjourn meeting made by Chris, seconded by Arlene. Carried. Meeting adjourned at 5:58 pm.

A social evening followed the meeting.

Respectfully submitted,

Kim Blatz

Kim Blatz, Secretary