Meeting Minutes

Executive Committee Meeting

DATE: 10/12/17
Location: Cree, 4600 Silicon Dr., Durham
11:03 am – 11:53 am

In Attendance: (underline = elected officer, italics = EC Committee member)

Chris Hinson, President
Kim Blatz, Secretary
Tom Werner, Awards
Jay Sprankle, Treasurer
Bryce Lawlor, Website, Comms

Arlene Edwards, Delegate
Jon Wallace, President Elect
Matt Wilcox, Region VI Area Director South
Amanda Davis, Delegate, Newsletter

Not Present:
Alma Montemayor, Membership
Jarvis Gray, Programs

Executive Committee Meeting
Called to order by Chris Hinson at 11:03 am.
Quorum was established with 5 elected officers and 4 appointed officers.

New Business

- Steve moved to elect Alma Montemayor, Bryce Lawlor, Tom Werner, Matt Wilcox, and Mike Behm to the Chapter Executive Committee. Arlene seconded. Motion carried.

- The proposed amendments to the National bylaws were discussed and the executive committee agreed that Arlene and Amanda would vote in favor of all of them.

- The biannual update of our Chapter bylaws needs to occur prior to the end of the 2017-2018 Chapter year. Chris will circulate existing document to the executive committee to start the process.
Standing Business

Minutes of Last Executive Committee Meeting
A motion to approve the minutes as circulated from the September meeting was made by Jay. Seconded by Amanda. Motion carried.

Treasurer update:
Jay circulated the Treasurer report for the months of July, August, and September. Arlene made a motion to accept. Amanda seconded. Motion carried.

Program Update
The December Social to be held at Dave & Busters on Friday, Dec 15th from 7-10 pm has been confirmed by submitting the 50% deposit. **There is a limit of 40 seats available so members are urged to register early.** Member pricing for the evening is $25 which provides buffet dinner and a $15 game card. The holiday décor will be provided by Dave & Busters. They will allow us to hold a cookie challenge.

Membership Update
- An email notification was received from the National ASSE office with the names of eight new members that have recently graduated from college and have transferred their memberships to the NC Chapter. Alma will send them new membership packets.
- Bryce and Alma are still working on updating the new member packet.
- Jon will be working on setting up a SurveyMonkey survey for January 2018

Communications Update
- The second newsletter for the year will be sent out Friday Nov 10th. **Please send out your articles or newsletter-worthy information to Amanda ASAP!**
- The MeetUp app continues to indicate that there are several new people who marked the October meeting as of interest.
- Holly Springs Chamber of Commerce (of which we are a member organization) has a weekly newsletter, and our October meeting was posted on there.

Website Updates
- The Toys for Tots fundraiser will be posted on our website for contributions from September through December.
- Chapter agreed to match donations for 2017 funds raised.
- PPE collection and donations for Habitat for Humanity will be on the website from Jan through March 2018.
- Leveraging Society’s Member-Get-a-Member campaign: Bryce has added the link to the program in a banner on our Chapter website.
Motion to adjourn meeting made by Tom, seconded by Amanda. Carried. Meeting adjourned at 11:55 am.

A technical meeting followed, presented by Frank A. Murray MSPT, President and CEO of Industrial Motions Inc., on “Injury Prevention in the Industrial Setting”.

www.industrialmotionsinc.com

Respectfully submitted,

Kim Blatz

Kim Blatz, Secretary