Meeting Minutes

Executive Committee, Chapter Meeting, and Technical Presentation

DATE: 2/16/17
Location: NC DOT, 5105 Beryl Rd., Raleigh
11:01 am – 11:57 am

In Attendance: (underline = elected officer, italics = EC Committee member)

Acting President/President Elect, Chris Hinson
Jon Wallace, Government Affairs  Jay Sprinkle, Treasurer
Kim Blatz, Secretary Matt Wilcox, Delegate, Membership
Jarvis Gray, Programs M Behm, Student Chapter Section
Arlene Edwards, Delegate Beth Cox, Faculty at ECU
Francis Bly, Student Jack Ward, Student
Moien Kiani, Student Kevin Egoeglanom, Student
Kevin Johnson, Student

Not Present:
Amanda Davis, Newsletter Tom Werner, Awards
Bryce Lawlor, Website, Comms Alicia Mitchell, RVP

Executive Committee Meeting
Called to order by Chris Hinson at 11:01 am.
Quorum established with 7 EC members and 4 elected officers
Reviewed and approval of previous minutes.
January minutes – motion to approve Arlene, Jay seconded, Carried.

Standing Business

Treasurer’s Report
• Jay sent last month’s report for review prior to meeting. He reported that we have not yet received an invoice from Cree for the January meeting and that we are currently breaking even for the year. Motion to accept the report – Arlene. Second – Matt. Approved.

Program Report
• Jarvis reported that he is exploring two possible venues for the end-of-year meeting in May: The Chop House and Rey’s.
Thursday March 9th meeting will be at Campbell University from 12-1 pm. Carla Silver will be speaking.

Newsletter
- Chris reported for Amanda. The 3rd newsletter is expected to be posted by Friday, March 3rd. Anyone who has more to add is asked to send asap to Amanda Davis or Chris Hinson.
- Other dates for publication will be: Friday May 5th and Friday June 30th.

Student Chapter
- Mike Behm was in attendance, along with six students, and Prof. Sandra Cole.
- He requested that if any members have study materials for preparation for the ASP/CSP exam that they let him know as there are students looking for help to prepare for the exams.
- Kevin Johnson, Student Chapter President, reported that their Chapter is volunteering at the Science Olympiad for the state.

Website
- Chris reported for Bryce.
- The template change for the website has been put on hold while Mark is on temporary leave.
- Bryce has created a new “our members” page, and also is working on one for Chapter sponsorships. This will be a place for member vendors to go to pledge varying levels of sponsorship. A link will be installed to allow them to make payment by PayPal

Membership
- Matt reported that there are now 411 members. Several have transferred in from other Chapters.
- He also reported that there is now a military sponsorship so that the membership fee for active duty and for after a year after leaving the military of only $15 if their service included a component of health/safety. They are also entitled to unlimited access to online webinars and free membership to public sector practice specialties.

Government Affairs
- Jon reported that the House Democrats have introduced a Bill to increase health and safety laws to, among other things, cover federal workers in all states.

Awards
- Chris reported for Tom, who does not have any names submitted yet for SPY.
Old Business

- Chris reported on the excellent turnout at the BEST Conference, held in Raleigh on February 9th. Over 30 business cards were collected at the Chapter booth, and they will be added to the meeting notifications. There were also many very good speakers and vendors.
- Matt reported that the April baseball outing is set up for April 27th, to attend a Mudcats game starting at 11 am until around 2 pm. Coca Cola worked together with the Mudcats to make 30 tickets available. To access the tickets, members will have to pay $10, which they will recover in kind as certificates that can be spent at the vendors in the stadium. This will help to offset anyone who signs up for tickets and then doesn’t show up.
- Chris reported that he has been corresponding with the Governor’s office to have the NIOSH Week proclamation signed in time. His office expects to be sending it soon.
- Chris reported on the Meet-Up website fees. He was sent a discount of ½ of an annual fee for the Premium membership, which would give us access to unlimited members. Arlene made a motion to purchase the Premium membership for one year at the discounted price of $90. Matt seconded. Motion carried.

New Business

- Meeting No-Shows: Jay reported that he is working on a proposal to have a limit of one event for registering for a meeting and a meal, not paying on the website, and then not showing up. This is costing the Chapter unnecessary expense each month, with some people doing this frequently.
- Chris reported that we are now only 130 points away from reaching the points needed to have platinum status as a Chapter. He is asking everyone who sits on a boards or ANSI/ISO committees to let him know ASAP, because that is 50 points.
- The 2nd ROC meeting is now scheduled for April 6-7th, and will be held somewhere near Richmond (they are still finalizing the site).
- Chris reported that nominations are still needed for Safety Professional of the Year.
- Chris reported that there is now a full slate for the nominations/elections for next year. These will be posted on the Chapter website soon and in the newsletter.
- Chris suggested that the Chapter consider providing financial support each year to candidates for the ASP/CSP exams who do not have an employer who will pay the exam fee. He will present a proposal at the next meeting.
- Motion to adjourn the meeting by Arlene. Second by Kim. Motion carried.

Chapter & Technical Meeting
The Chapter technical meeting commenced at 12:15 pm.
Chapter meeting adjourned at 1:15 pm.

Respectfully submitted,

Kim Blatz

Kim Blatz, Secretary